

## Checklist for switching banks

This checklist will help you transfer your bank accounts to Bank CIC (Switzerland) Ltd.:

- Make a note of your previous accounts with the relevant IBANs.
- Enter your previous credit or prepaid cards.
- Indicate who you receive regular payments from (e.g. employer, pension fund, old age and survivors' insurance, tax office, etc.).
- Prepare an overview of the regular payments that you have arranged to execute by direct debit, standing order or via eBills.
- Amend your credit card data at the designated locations (railway stations, online shops, etc.).

### 1. Accounts/custody accounts

Private account, savings account, current account, custody account	IBAN/custody account number	Name of the bank

### 2. Cards

Card type	Card provider	Card number	Account holder (surname, first name)	Expiry date
Debit card				
Credit card				
Debit card				
Credit card				
Debit card				
Credit card				

### 3. Regular incoming payments

Employer, pension fund, old age and survivors' insurance	Street, no.	Postcode, town/city

### 4. Regular outgoing payments

Bill issuer	Name of institution	Form of payment		
		Standing order	Direct debit	eBill
Type of institution				
Health insurance company				
Landlord				
Telephone, internet, television				
Insurance				

**5. Mortgages**

Institution	Property	Amount	Due date

Bank CIC (Switzerland) Ltd.  
Marktplatz 13  
4001 Basel  
cic.ch